

Home Buddies Doggie Daycare Inc.

377 Munster Ave. Toronto, On

Tel: 416 207 0977, Emergency: 647 883 7115

Policies & Procedures

Our main goal at HB is to continue to offer extraordinary care for your beloved dogs. We need your help in order to keep HB a safe and fun environment for your dog.

- Dogs must be on **leash when coming into the daycare.**
Please wait for a staff member to let your dog into the lounge, this way we can keep the excitement level down during pickups /drop offs and prevent any dogs from hurting themselves or others .(we are not able to use retractable leads as they can be hazardous if caught around a dog's leg)
- Please make sure your dog has been out for **a pee break before coming to HB**, it is difficult to get your dog outside while other dogs are being greeted. We are trying to eliminate accidents as we strive to keep HB as hygienic as possible for your dogs.
- All dogs must have a collar with **name tags and rabies tags**
- We require a min. of **24 hours notice** for bookings and cancellations, so we know if additional staff will be needed on any particular day. A 50% charge of our daily fee will apply for late cancellations.
- For your convenience you can now send us an email with your dogs schedule; our email address is homebuddies@rogers.com .PLEASE MAKE SURE YOU PUT YOUR DOGS NAME IN THE SUBJECT LINE.
- We would appreciate if you can email us at the above address with your **current email addresses** so we can update our files.
- If you are bringing food for your dog, please bring it in a **labelled plastic baggy**.
- All boarding dogs need to be in by **1pm** (unless you have made other arrangements with Wendy or Tammy), so they may play and get settled in.
- All boarding dogs need to be picked up by **9am** in order to avoid additional daycare charges.
- Payments are due daily (unless you have made other arrangements with Wendy or Tammy)
- All dogs must be on **flea treatment/prevention**. Please notify us yearly when you have started so we can update your file.

Thank you in advance for helping us continue to Home Buddies the great "home away from home" for your dogs.